

COMMITTEE REPORT:**ITEM NO 2**

**CENTRAL BUSINESS DISTRICT LOCAL 13 DECEMBER 2006
IMPROVEMENT FOCUS TASKFORCE
COMMITTEE – 20 NOVEMBER 2006**

File: SF040009

Present: Mayor Frank Pangallo MBE (Chair), Cr Tom Mavec, Nick Moufarrige and Col Maxwell.

Also present: Cr Raewyn Bastion, David Carswell (Manager Strategic Planning), Mike Thompson (Manager Environmental Services), Andrew McNeice (Parks and Recreation Service), Brett Parsons (Acting Manager Engineering Technical Services), Eli Vann (Engineering Technical Services) and Helen Hone (Strategic Planning).

Others present: The following members of the Queanbeyan Business Council were also present: Ian McGinn and Ian McNamee. Paul (proprietor of Star Q Deli) was also present.

The Committee recommends:

1. Apologies Cr Rocca although she arrived at 4.30pm.

Mayor Pangallo welcomed those in attendance.

2. Confirmation of the report if the meeting held on 16 October 2006

On the motion of Cr Tom Mavec and Col Maxwell that the report of the meeting held on 16th October 2006 be confirmed.

Mayor Pangallo asked the item 7 be brought forward on the agenda.

3. Presentation by Star Q Deli on Outdoor Dining

The owner of Star Q Deli in Monaro Street gave a presentation and tabled a letter and plan on a proposal he has for outdoor dining on the sidewalk outside his shop in Monaro Street.

The proposal is to reclaim two car parking spaces, construct a platform to bring the area up to street level, construct barricades and erect a 1.8 metre screen on 3 sides. The walkway would remain at 1.5 metres. The owners are prepared to pay for the screening, however would like council to construct the floor area and place bollards around as protection from the traffic. The area would accommodate 8 tables seating 32 patrons. The President of the Queanbeyan Business Council mentioned that his organisation would support this proposal in principle as it is just what Queanbeyan needs. It was suggested that this be a trial for 6 months and if it is economically viable the owners would construct a roof/canopy and place outdoor heaters in the area. It was mentioned that the RTA would have to be consulted as this street is a main road and that other traders might

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wish to do the same thing. During discussion it was also mentioned that if this was internal space then it may give rise to additional car spaces being required under Council's car parking development control plan. It would also not comply with Council's current car parking policy.

20/06 On the motion of Cr Tom Mavec and Mayor Pangallo that Council undertake appropriate investigations into extending the outdoor eating dining area at Star Q Deli and that be reported back to Council at the earliest opportunity and if supportive that the proposal be implemented on a trial basis for 6 months.

The committee also noted that a Mayoral minute will be drafted for this weeks Council Meeting advising Council of this proposal and seeking investigations to commence.

4. Community/organisational membership of Committee for next 2 years

All committees have been asked by Council to have their Community/Organisational members decide if they would like to remain members of their committee for another two years commencing January 2007. If they do wish to remain members, the committee secretary requires a letter in writing by the middle of December stating their intentions. The Queanbeyan Business Council President mentioned that various members may be able to contribute to this committee at different times. Therefore it was suggested the Queanbeyan Business Council put this in writing to the committee giving details of members names who might attend meetings from time to time.

5. Queanbeyan Tomorrow Community Vision 2021 Workshop held on 8 November 2006

A workshop was held on 8th November and there was a general acceptance of the draft document. The workshop looked at ways to take this project forward with Council having a prominent role in activating a range of its key directions and strategies. It is proposed to have a number of launches in the community. The final document has been received today and this will be distributed in the next few days. A further workshop will be held on Wednesday 6th December 2006 to discuss implementing these key directions and strategies where Council plays a prominent role through the management plan process which is about to begin.

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6. Promotional Strategies for Queanbeyan

Strategies from Geelong & Port Macquarie – Both these Council's have been approached and both have provided some information about their town centre management promotional strategies however nothing about on going funding to support these. Mr Carswell is seeking further information before we set up a telephone hook up so that Council accesses exactly what we are after. Hopefully the telephone link up will happen before the next meeting of this committee.

It was mentioned by the Mayor that he and the Acting General Manager have had discussion with two developers wanting retail space in Queanbeyan.

It was also suggested that Council set up a group of about six people to aggressively promote and seek out businesses to locate in Queanbeyan.

The President of the Queanbeyan Business Council asked for an update on the CBD Rutledge Street Concept Plan and the meeting was advised that its steering committee had asked the consultants for a third option to be developed. It was suggested that when this plan was complete, that this block could be advertised nationally to try to instill some interest in the town.

The Committee also noted that the Manager of Strategic Planning is currently working on a Position Description for an Economic Development Officer and once this is completed then the issue of funding this position will need to be looked at.

Car Window Stickers – The Queanbeyan Business Council will be making a final decision on the design of these at their meeting this week. The two options are "I LOVE SHOPPING IN QUEANBEYAN" and "I LOVE SHOPPING IN QUEANBEYAN – FREE PARKING". The Mayor suggested that 'free parking' should be heavily promoted and used on the stickers. There was also a suggestion that these stickers be placed on all Council owned vehicles.

21/06 On the motion of Cr Tom Mavec and Col Maxwell that Council encourage placing the promotional stickers on Council owned vehicles.

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7. Service Club and Road Map Signs at Entry Points

Andy McNeice tabled schematic material and expressed a view that there should be two main entry point signs and street maps which include the Service Club signs – one on Bungendore Road, which captures traffic from the coast and Yass Road entries and one on Canberra Avenue which captures the traffic coming from either Canberra along Canberra Avenue or via Lanyon Drive from the Monaro Highway. There is a smaller sign on Yass Road that should be relocated closer to the Railway Bridge so that traffic can stop and park there as there is no available parking during the day at the stop in its current position.

The approximate cost for the two main signs including landscaping as outlined in the handout would be \$10,000 to \$15,000 each. Street signs should also be located at the main entrance to Jerrabomberra and at the Tourist Office.

It was asked that this item be placed on the Agenda for the next meeting with final total costs and designs to be available at this time as well as possible sources of funding.

8. Refurbishment of Monaro Street Paving at Riverside Plaza Entrance

The owners of Riverside Plaza would like to refurbish the pavement outside the entrance near the Commonwealth Bank continuing the theme at the main entrance and photos were tabled showing the area. They have had complaints that the pavers in the area are slippery when wet and the proposal is to fund the project 50/50 with Council if agreeable. The Engineering staff have been asked to report back to next meeting with costs for repaving this area.

9. Shamrock Lane Official Opening

Andy McNeice tabled an example of a Plaque which will take 2 months to be made however the lane can be opened with a temporary plaque. A date will be set for early December once the Council Calendar is checked.

10. CBD Main Street Improvements Grants

No grants have been received at this stage.

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(CONTINUED)****11. Next Meeting**

The next general meeting of the CBD LIFT Committee is scheduled for Monday 18 December 2006 in at 4.30pm in the Committee Room. The Mayor asked members if this was too close to Christmas but no one raised objection.

The meeting closed at 5.30pm.