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**MINUTES OF EXECUTIVE MEETING OF QUEANBEYAN BUSINESS
COUNCIL INCORPORATED
QUEANBEYAN LEAGUES CLUB
TUESDAY 8 FEBRUARY 2005 STARTING 12.30 PM**

Present – Bill Baker, Ross Barrett, Jan Browne, Daryl Evans, Craig Harris, Steve Jamieson, Col Maxwell, Maurice McCormack, Ian McNamee, Hugh Percy, Rod Studholme, Trudy Taylor, Stan Waldren, Graham Wise, Jeremy Wyatt, Loyd Perin (via phone connection)

Apologies – Nick Moufarrige, Graeme Camage, Frank Bresnik

Facilitator – Simon Mitchell-Taverner

1. Review of Minutes of General Meeting 18 January 2005

No additional comments received. Minutes to be brought to next General Meeting for adoption.

2. Election of President, Vice presidents and other Office Bearers

- **President** – **Ian McNamee** Proposed by Hugh Percy, unanimously elected
- **Vice Presidents** – **Bill Baker**, proposed by Col Maxwell, **Jeremy Wyatt**, proposed by Steve Jamieson, **Hugh Percy**, proposed by Craig Harris. No further nominations. These three elected unanimously.
- **Treasurer** - **Graham Wise**, proposed by Bill Baker, unanimously elected.
- **Secretary** – **Craig Harris**, proposed by Ross Barrett, unanimously elected.
- **Promotions Officer** – **Trudy Taylor**, proposed by Jeremy Wyatt, unanimously elected.
- **Delegate to ACT & Region Chamber of Commerce & Industry** – **Maurice McCormack** proposed by Bill Baker, unanimously elected.

3. Cheque signatories – Signatories for Queanbeyan Business Council Bank account 2593 10273568 at Commonwealth Bank, Queanbeyan to be any two of: President, Treasurer, Secretary and the three Vice Presidents. Each to give identification details to Commonwealth Bank in Queanbeyan.

4. Membership fees – The fees as suggested at the General Meeting were ratified unanimously as follows:

- Base membership (sole trader) \$ 200
- Level 2 \$ 500
- Level 3 \$1,000
- Small Corporation \$2,500
- Large Corporation \$5,000

An additional category of not for profit organisation was agreed at \$100.

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It was agreed that Membership Forms be designed and sent with a covering letter to all Queanbeyan based business on CRBEC business mailing database. New letterhead also to be designed. Coverage to be obtained in Queanbeyan Age, Chronicle and Canberra Times.

Discussion was held as to definition of who is entitled to be a Member, and need for this to be included in Constitution. Agreed that a definition of appropriate issues for Business Council to consider would be important.

Actions:

- a. **Treasurer Graham Wise to investigate rules regarding GST and non profit organisations and to make recommendation.**
- b. **Steve Jamieson and Simon Mitchell-taverner to design Membership Form and new letterhead.**
- c. **Simon Mitchell-Taverner to draft letter to Mayor thanking Queanbeyan City Council for assistance to date and looking forward to further assistance in the future.**
- d. **Treasurer Graham Wise to assemble small administrative Committee consisting Treasurer, Secretary, three Vice presidents and CRBEC.**
- e. **Simon Mitchell-Taverner to draft letter to Mr Gary Nairn MP, Member for Eden Monaro and to Mr Steve Whan MP, Member for Monaro to thank them for accepting the offer to be joint Patrons of Queanbeyan Business Council. Letter to ask permission to include their respective names on the Council's letterhead.**
- f. **Each Executive member will recruit a minimum of five businesses.**

5. Sub Committee Reports:

Group 1 – Water Supply, Residential land, Commercial land, Ring Road

Ian McNamee tabled report of meeting held at Queanbeyan Golf Club on 3 February. This was accepted as an accurate report, however Ross Barrett stated that it lost focus on the need for Industrial land. It was agreed this was an important issue. Loyd Perin remarked that industrial land availability in the whole Canberra/Queanbeyan region should be considered.

Loyd also stated that he is a recently elected member of the ACT Property Council and had identified "Regionalism" as a major issue. He was heartened by support from other new members who supported future development on a Canberra/Queanbeyan "co-joined" manner. He believed a report was available on Dam costings and will forward to Members if available.

Edwin Land Parkway from Stringybark Drive to Cooma Road was discussed, particularly as it was established that this was in Council's power to construct at a cost of \$4.7 million. This is an important first step towards the Southern Ring Road as well as being an important safety issue. It was noted that Section 94 contributions

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from the construction of Jerrabomberra Shopping Centre were to be allocated for this purpose.

Location of the proposed State Office Block was discussed.

Actions:

- a. **Industrial land to be an issue on agenda for next executive meeting.**
- b. **Draft Letters being prepared by Craig Harris and Loyd Perin as per Group 1 minutes to be distributed to Group 1 members by end of this week (Friday, 11 February).**
- c. **Edwin Land Parkway direct approach to Council to be included on Agenda for next Executive meeting. Hugh Percy and Craig Harris to discuss further.**
- d. **Location of State Office Block to be agenda item for next Executive meeting.**

Group 2 – CBD Master Plan, Car Parking, Cultural Centre, Showground

Jeremy Wyatt issued verbal report on meeting of Group 2. Concerns were raised at the lack of available information and lack of transparency regarding the proposed Cultural Centre. This made it difficult to make any informed decisions regarding several aspects of the proposed development including car parking, expected construction costs, operational costs etc.. Jeremy reported that, if the State Office Block were located on the existing Palerang Shire site, he had been informed this could suit the Cultural Centre car parking issue.

The issues surrounding the Show grounds were too deep for any immediate response.

Jeremy recommended that Queanbeyan Business Council be involved with Queanbeyan City Council in the development of a CBD Master Plan.

Actions:

- a. **Jeremy Wyatt to write to General Manager, Queanbeyan City Council requesting further information regarding Cultural Centre, These matters to include a copy of the Business Plan, where the Centre is to be sited, how many car parks will be lost, how many car parks will be replaced.**
- b. **Jeremy Wyatt to write to General Manager, Queanbeyan City Council requesting Queanbeyan Business Council provide input the CBD Master Plan process.**

Group 3 – HQJOC, Australian Tech College, Equal voice in Region, Future Council Meetings

Steve Jamieson issued verbal report of a telephone meeting held with some members of his Group. A total of three tenders are under consideration for the construction of HQJOC. A briefing will be arranged for Queanbeyan Business Council at this time. The Industry Capabilities Network NSW is obtaining funding to research a business

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capabilities register of local businesses to provide product and services to the successful tenderer.

Steve reported on a meeting held yesterday at Comfort Inn Airport with the Federal Minister and the two consortia expected to lodge expressions of interest in the proposed Australian technical College for Queanbeyan. One consortium is Canberra based, the other (led by CRBEC) is Queanbeyan based and would include centres such as Cooma, Bega and Goulburn.

Resolved that Queanbeyan Business Council would support any proposal that benefited Queanbeyan. As the Canberra based consortium led by ACT & Region Chamber of Commerce & Industry had made clear that any support for their bid would need to be exclusive, Queanbeyan Business Council could not support their bid at this time. Queanbeyan Business Council resolved, however, to support the CRBEC bid and any other non-exclusive bid that provided benefit to Queanbeyan.

Actions:

- a. **Ian McNamee to advise Chris Peters of ACT & Region Chamber of Commerce & Industry of Queanbeyan Business Council decision regarding Australian Technical College support.**

6. General Business

Actions:

- a. **Bill Baker, Hugh Percy, Graham Wise, Craig Harris and Ian McNamee to prepare press release and press conference to strongly establish Queanbeyan Business Council.**
- b. **The three Groups to continue meeting, however suggestion to merge into two groups to be an agenda item for next executive meeting.**
- c. **Craig Harris to raise issue of reported lack of job applicants for industrial positions as a possible joint initiative with the Canberra Business Council.**

7. **Next meeting – Tuesday, 8 March 2005 at Queanbeyan Leagues Club starting at 12.30 pm. Subsequent meetings to be held second Tuesday of each month.**

Meeting closed at 2.15 pm.