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**MINUTES OF EXECUTIVE MEETING 8 OF QUEANBEYAN BUSINESS
COUNCIL INCORPORATED
AT QUEANBEYAN LEAGUES CLUB
TUESDAY 13th DECEMBER STARTING 12.30 PM**

Present – Ian McNamee, Bill Baker, Craig Harris, Loyd Perin, Graham Wise, Jan Browne, Col Maxwell, Ania Lian, Kim Beaumont, Jeremy Wyatt, Stan Waldren.

Apologies – Ross Barrett, Nick Moufarrige, Rod Studholme, Hugh Percy, Steve Jamieson, Daryl Evans, Trudy Taylor

Facilitator – Simon Mitchell-Taverner

Visitors – Marion Donaldson and Ian Coillett from Capital Region ACC (see item 6)

President opened the meeting by thanking Jeremy Wyatt from Queanbeyan Leagues Club for their hospitality.

1. Adoption of Minutes of Quarterly Meeting 15th November 2005
Adopted unanimously (CM/GW)

2. Matters arising from Minutes of Quarterly Meeting 15th November 2005

Nil

3. Treasurer's report –

Tabled by Treasurer – detailed copy attached to original minutes. Summary as follows:

Reconciled Bank Balance 30 th November 2005	\$ 46,262.45
Total Equity at 30 th November 2005	\$ 47,860.47
P&L for November 2005	(\$ 2,486.32)

Received on the Motion of GW seconded BB.

4. Correspondence Report –

Correspondence:

Received from Minister Hon. Frank Sartor MP (Response to water letter), Canberra Business Council (Invite to participate in Regional Working Group), NSW Member Steve Whan MP (further cooperation), Sensis (White Pages).

Sent to Queanbeyan Racing Club (thank for hospitality), Sensis (request for White Pages advertising), Federal Member Gary Nairn MP (as requested at previous meeting), NSW Member Steve Whan MP (as requested at previous meeting), Canberra Business Council (as requested at previous meeting).

Correspondence report adopted GW/CM

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5. **Ratification of Licence agreement 1 Farrer Place –**

Bill Baker advised that a number of amended licence agreements had been received by him since the Group 1 and 2 Meetings last week. The final one had been received only an hour or so prior to the meeting. This followed a meeting held on Monday, 12th December between Mr. Baker, Mayor, QCC General Manager and QCC's solicitors. The Agreement allows for an up front initial payment by QCC in February 2006 with top-ups in August, November and February. An allowance of \$10,000 would also be paid for improvements to the building. Telephone lines would be connected to the same standard as currently provided to QCC. QBC would have access to the shed and would be provided with three car parking spaces. Electricity would be paid by QCC and charged back proportionately to floor space occupied. Regarding stock, QCC would take back books and offer them to QBC for resale.

The anticipated handover date is 1st February 2006.

The meeting of 12th December referred to performance indicators that are not specified in the Agreement and not known by Mr. Baker.

Action: Simon Mitchell-taverner to provide these to Bill Baker.

Resolved (BB/JW) that Bill Baker and Ian McNamee sign off on agreement subject to final scrutiny by Mr. Baker.

6. **Funding Opportunities -** Marion Donaldson and Ian Coillett from Capital Region ACC discussed funding opportunities from Commonwealth government programs for which ACCs across Australia were responsible. These included:

- **Regional Partnerships Program** – CR-ACC has \$1.2 million for this Region for the current year. They are seeking quality projects that (a) have strong economic and/or employment outcomes, and (b) do not compete with other projects. This can include infrastructure and marketing projects.
- **Australian Tourism Development Program** - \$9 million available Australia wide. This could include re-vamp of Visitor centre.

Both Programs require 50% cash contribution from other sources – eg NSW government, local government and/or own funds.

7. **The Way Forward -**

Ian McNamee spoke of the importance of a Stock Take at a time where a lot is happening:

- Operational take over of VIC
- Appointment of Executive Officer
- Water issues coming to a head
- Christmas/ New Year break

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Now is a time to set priorities. Immediate priorities include:

- Getting Executive Officer and VIC right – first advertisement for EO placed in Canberra Times Saturday, 10th December.
- Water – ACT Cabinet decision seen as “an agreement to have an agreement”.
- Roads – Edwin Land Parkway and Lanyon Drive Extension
- Retail promotion – Kim Beaumont has approached Canberra Times regarding quarterly promotions. To be progressed on finalising VIC transfer and appointment of EO.
- Election of Office Bearers - to be held at February AGM
- VIC Staffing appointments
- Membership – new and renewals
- Web site

Election of Executive and Office Bearers - Resolved that AGM be held at Queanbeyan Leagues Club on Tuesday, 21st February 2006 at 4 pm.

Action: SMT

Annual Report – Needs to be completed prior to AGM. This will include Financial Report, Membership Report, Achievements and the Way Ahead.

Action: IMcN, GW, SMT

Web Site – **Resolved** that Ania Lian to contact web designer.

Action: AL

8. **Group 1 Report:**

Group 1 met at Ian McNamee & Partners offices on 8th December 2005. Minutes (with attachments) have been forwarded to all Executive Members and are held on the main Minute file.

Further comments:

Water Supply - Loyd Perin advised that ACCC and National Competition Council approaches may not be the most useful at this time. Bill Baker reminded Executive Committee of ACT Chief Minister’s reported statement that “NSW can rezone any time they want – we are not stopping them”.

Agreed that ball is now in NSW Government’s court to re-zone land as soon as possible.

Resolved (BB/LP) that Bill Baker seek a meeting with Minister Sartor to encourage the early convening of a commission of inquiry with a view to expediting the rezoning of Googong and Tralee.

Action: Bill Baker to approach Steve Whan.

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Edwin Land Parkway will be an agenda item at a Workshop with Queanbeyan City Council planned for late February (awaiting General Manager's advice).

9. Group 2 Report:

Group 2 met at Riverside Plaza offices on 7th December 2005. Minutes (with attachments) have been forwarded to all Executive Members and are held on the main Minute file.

Further Comments:

Car Parks: Kim Beaumont provided figures that show that each individual car parking space in Queanbeyan CBD has a retail value of \$249 per day. A loss of 10 car parking spaces could therefore represent nearly \$2,500 per day retail revenue loss.

Information packs: Resolved (BB/JB) that QBC allocate a \$1,000 budget for the printing of Information packs and that this be organised by Group 2.

Action: JB

Winter Waste Fest: Ania Lian stated that this project would not be logistically feasible unless it was run through the Visitor Information Centre.

Meeting closed at 2.05 pm

Next Meeting: TBA