



EXECUTIVE MEETING 3
Monday 12th April 2005

venue: Board room, Queanbeyan Leagues Club

Time: 12:30 pm

Attendees:

| | | |
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| Ian McNamee, President (Chair) | Ross Barrett (RB) | Nick Moufarrige (NM) |
| Bill Baker, Vice Pres (BB) | Frank Bresnik (FB) | Loyd Perin (LP) |
| Hugh Percy, Vice Pres (HP) | Jan Browne (JB) | Matthew Mason-Cox (MMC) |
| Graham Wise, Treasurer (GW) | Daryl Evans (DE) | Rod Studholme (RS) |
| Craig Harris, Secretary (CH) | Col Maxwell (CM) | Simon Mitchell-Taverner (SMT) |
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Apologies:

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| Jeremy Wyatt, Vice Pres (JW) | Trudy Taylor, Promotions Offr (TT) | Steve Jamieson (SJ) |
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Minutes:

| Item | Outcome | Action |
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| 1 | <p>Minutes Previous Meeting (Exec 2, 8 Mar 05)</p> <ul style="list-style-type: none"> Moved LP, seconded GW that minutes of Exec 2 were a true and accurate record. Agreed. | |
| 2 | <p>Matters Arising from Previous Minutes</p> <p>a. Item 2(b) Industrial land maps to QCC.</p> <ul style="list-style-type: none"> Awaiting supply of map by David Carswell. Slow provision of information to be Agenda Item for meeting with Queanbeyan Council 11 May <p>b. Item 2(c) Quote by Percy Consulting to investigate ELP funding.</p> <ul style="list-style-type: none"> Quotation received and accepted by CH, seconded RB. Agreed <p>c. Item 2(d) Letters QCC & Mr Whan re: Office Block location.</p> <ul style="list-style-type: none"> Interim replies received but no decision made to date. <p>d. Item 3 Establishment of correspondence register.</p> <ul style="list-style-type: none"> Done <p>e. Item 5 GST registration.</p> <ul style="list-style-type: none"> ABN and TFN received | <p>FB</p> <p>SMT</p> <p>Group 1</p> <p>Group 1</p> |

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| | <p>f. Item 6(a)(i) Copy draft water agreement, visit Min Beamer, submission future water options study.</p> <ul style="list-style-type: none"> Meeting received a phone call from Steve Whan MP who advised that a Water Agreement between NSW and ACT would be announced shortly, however the Regional Settlement Strategy would take somewhat longer. Secretary to draft letter to Minister Beamer asking why development was being held back when it was known that a water outcome would be achieved, and also why QCC is not part of the Regional Settlement Strategy team. Group 1 to consider letter at its next Meeting and hold Strategic Planning Session. Craig Harris to ask question of Minister David Campbell at BEC breakfast 13 April. Also at BEC Breakfast, Jan Browne will question Minister Campbell regarding Land Tax as a cross border issue. <p>g. Item 6(a)(iv) QBC addressee to ACT's Lanyon Dr agenda.</p> <ul style="list-style-type: none"> Loyd Perin has spoken with John Hargreaves Office. There is joint political will for this to be done, including part funding from Federal Roads to Recovery Program. QBC needs to keep a watching brief. Refer to Agenda for Meeting with QCC 11 May. <p>h. Item 6(b)(iii) Response to QCC cultural centre letter.</p> <ul style="list-style-type: none"> Group 2 gathering more information <p>i. Item 8 BEC proposal re: facilitation.</p> <ul style="list-style-type: none"> Group 2 to address at next Meeting Refer to Agenda for Meeting with QCC 11 May. <p>j. Item 9 QBN FM, President to fill-in during JW absence.</p> <ul style="list-style-type: none"> Briefing notes to be prepared for speakers <p>k. Item 10 CM & NM to raise Qbn entry with CBD lift committee.</p> <ul style="list-style-type: none"> First meeting to be held Monday 18 April 4.30 pm <p>l. Item 12(a) Bi-monthly brief to be developed for non-QBC circulation.</p> <ul style="list-style-type: none"> Draft Brief under development <p>m. Item 12(b) CBD vision to be on Exec agenda, & raised at Lift Committee.</p> <ul style="list-style-type: none"> See Item 7 below <p>n. Item 12(c) QBC rep to attend Bulky Goods Facility public meeting.</p> <ol style="list-style-type: none"> Frank Bresnik reported that he was one of only two Community Members to attend. This issue is beyond Council's control <p>a. Item 12(d) Letterhead adjustments to incl contacts, Membership letters signed by Pres or Vice Pres to be issued, HP to investigate Actew & Transact membership.</p> | <p>CH</p> <p>Group 1</p> <p>CH</p> <p>JB</p> <p>LP</p> <p>SMT</p> <p>Group 2</p> <p>Group 2</p> <p>SMT</p> <p>Chair/VPs/ Treas/Sec</p> <p>CM/NM</p> <p>CH</p> <p>Group2/C M/NM</p> |
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| | <ul style="list-style-type: none"> • Done <p>b. Item 12(e) Representation at Council working groups to be on agenda</p> <ul style="list-style-type: none"> • Working Group for Meeting with ActewAGL on 28 April to consist President, 3 x Vice Presidents, Treasurer, Secretary | Chair/BB/ HP/JW/CH /GW | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | <p>Correspondence</p> <p>Correspondence In:</p> <table border="1" data-bbox="358 562 1289 961"> <tr> <td>24/2/05</td> <td>QCC , Gary Chapman</td> <td>Qbn Masterplan, Cultural Centre</td> </tr> <tr> <td>1/2/05</td> <td>Robyn Cummings</td> <td>Water metering</td> </tr> <tr> <td>4/3/05</td> <td>ACTPLA, Jacqui Lavis</td> <td>Bulky Goods PA extension</td> </tr> <tr> <td>25/3/05</td> <td>Steve Whan MP</td> <td>State Office Block</td> </tr> <tr> <td>29/3/05</td> <td>Jon Stanhope Chief Minister</td> <td>Water</td> </tr> <tr> <td>29/3/05</td> <td>Hon Gary Nairn MP</td> <td>Acceptance as joint Patron</td> </tr> <tr> <td>30/3/05</td> <td>Jon Stanhope Chief Minister</td> <td>Roads incl Lanyon Drive etc</td> </tr> <tr> <td></td> <td></td> <td>Roads incl Lanyon Drive and Ring Roads</td> </tr> <tr> <td>4/4/05</td> <td>Hon Gary Nairn MP</td> <td>Water</td> </tr> <tr> <td>4/4/05</td> <td>Hon Gary Nairn MP</td> <td>Water</td> </tr> <tr> <td></td> <td>Indigenous Coordination</td> <td></td> </tr> <tr> <td>8/4/05</td> <td>Centre</td> <td>Membership - unable</td> </tr> <tr> <td>8/4/05</td> <td>Dimitrie's (Woden) Pty Ltd</td> <td>Membership - unable</td> </tr> </table> <p>Correspondence Out:</p> <table border="1" data-bbox="358 1058 1289 1276"> <tr> <td>24/02/05</td> <td>Michael Costa, NSW Roads Min</td> <td>Roads incl Lanyon Drive and Ring Roads</td> </tr> <tr> <td>23/02/05</td> <td>Steve Whan MP</td> <td>Intro + water</td> </tr> <tr> <td>23/02/05</td> <td>Gary Nairn, MP</td> <td>Intro + water</td> </tr> <tr> <td>23/02/05</td> <td>Minister Knowles, NSW IPNR</td> <td>Intro + water</td> </tr> <tr> <td>23/02/05</td> <td>Jon Stanhope, ACT Chief Min</td> <td>Intro + water</td> </tr> <tr> <td>10/3/05</td> <td>Steve Whan MP</td> <td>State Office Block</td> </tr> </table> <ul style="list-style-type: none"> • Noted that the only response yet to be received was from Minister Knowles 23/02/05 – To be followed up • Letter from Robyn Cummins 01/02/05 to be forwarded to QCC | 24/2/05 | QCC , Gary Chapman | Qbn Masterplan, Cultural Centre | 1/2/05 | Robyn Cummings | Water metering | 4/3/05 | ACTPLA, Jacqui Lavis | Bulky Goods PA extension | 25/3/05 | Steve Whan MP | State Office Block | 29/3/05 | Jon Stanhope Chief Minister | Water | 29/3/05 | Hon Gary Nairn MP | Acceptance as joint Patron | 30/3/05 | Jon Stanhope Chief Minister | Roads incl Lanyon Drive etc | | | Roads incl Lanyon Drive and Ring Roads | 4/4/05 | Hon Gary Nairn MP | Water | 4/4/05 | Hon Gary Nairn MP | Water | | Indigenous Coordination | | 8/4/05 | Centre | Membership - unable | 8/4/05 | Dimitrie's (Woden) Pty Ltd | Membership - unable | 24/02/05 | Michael Costa, NSW Roads Min | Roads incl Lanyon Drive and Ring Roads | 23/02/05 | Steve Whan MP | Intro + water | 23/02/05 | Gary Nairn, MP | Intro + water | 23/02/05 | Minister Knowles, NSW IPNR | Intro + water | 23/02/05 | Jon Stanhope, ACT Chief Min | Intro + water | 10/3/05 | Steve Whan MP | State Office Block | CH CH |
| 24/2/05 | QCC , Gary Chapman | Qbn Masterplan, Cultural Centre | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1/2/05 | Robyn Cummings | Water metering | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4/3/05 | ACTPLA, Jacqui Lavis | Bulky Goods PA extension | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 25/3/05 | Steve Whan MP | State Office Block | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 29/3/05 | Jon Stanhope Chief Minister | Water | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 29/3/05 | Hon Gary Nairn MP | Acceptance as joint Patron | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 30/3/05 | Jon Stanhope Chief Minister | Roads incl Lanyon Drive etc | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Roads incl Lanyon Drive and Ring Roads | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4/4/05 | Hon Gary Nairn MP | Water | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| | Indigenous Coordination | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8/4/05 | Centre | Membership - unable | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8/4/05 | Dimitrie's (Woden) Pty Ltd | Membership - unable | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 24/02/05 | Michael Costa, NSW Roads Min | Roads incl Lanyon Drive and Ring Roads | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 23/02/05 | Minister Knowles, NSW IPNR | Intro + water | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 10/3/05 | Steve Whan MP | State Office Block | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | <p>Treasurers Report</p> <ul style="list-style-type: none"> • Tabled by Treasurer for information of Executive, seconded by NM, accepted. • Reconciled Balance at 31 March 2005 - \$23,408.40 • New Members – Treasurer reported that 11 new financial membership applications had been received. Moved by GW that nominations be accepted, seconded BB and unanimously agreed that the following be admitted as financial Members and that they be formally welcomed by the Executive member shown in the action column: <ul style="list-style-type: none"> • Riteway Curtains & Blinds | HP | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | <ul style="list-style-type: none"> • Clarke & Di Pauli Surveyors • Capital Windscreens • Leonard Brown Insurance Services • Village Building Company • Auswide projects • Dr Bills GP • Border Stainless Steel Pty Ltd • Helmreich Joinery • Morrison's Newsagency • Critical Pedagogy & Technology Consultants • Membership Application Forms must be completed by all – including those who have already paid Membership fees. Application forms were distributed to executive members. • Clarification – It is the BUSINESS that is the Member, rather than an individual within each business. Each individual business may elect to have a nominated representative. | <p>CH DE CM LP GW FB CM FB MMC JB All</p> |
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| 6 | <p>Sub Committee Reports</p> <p>A. <u>Group 1:</u></p> <ul style="list-style-type: none"> i. Water Supply ii. Residential Land Industrial Land iii. Roads iv. State Office Block v. HQJCC <ul style="list-style-type: none"> • Group 1 did not meet since last Executive Meeting, however on-going items as described in relevant sub sections of Item 2 above are being addressed. To meet prior to next Executive Meeting. <p>B. <u>Group 2:</u></p> <ul style="list-style-type: none"> i. CBD Masterplan ii. Australian Technical College iii. Cultural Centre iv. Showground v. Tourism vi. Membership vii. 10 May General Meeting viii. Ongoing facilitation <ul style="list-style-type: none"> • Group 2 did not meet since last Executive Meeting, however on-going items as described in relevant sub sections of Item 2 above are being addressed. To meet prior to next Executive Meeting. • Promotion of 10 May General Meeting: <ul style="list-style-type: none"> • Letters of confirmation to be sent to Air Commodore Plenty and Ross Macdiarmid. • Promote at QBEC Breakfast. • Request QBEC to mail out to QBEC email database • Request Promotions Officer to promote through Queanbeyan Age. • Reminder to all Members and 'interested' database. | <p>CH</p> <p>SMT</p> <p>SMT/SJ</p> <p>SMT/TT</p> <p>SMT/GW</p> |
| 7 | <p>CBD Vision</p> <ul style="list-style-type: none"> • Presentation prepared by Bernie Baz was presented on his behalf by Hugh Percy. Council fees from New CBD developments recommended to form the basis for funding of CBD infrastructure improvements. Proposal to freeze rate revenue for this purpose. Written copy provided for information of Executive. • To be Agenda Item for June Executive meeting. | <p>HP</p> <p>SMT</p> |
| 8 | <p>Representation</p> <p>a. CBD Lift Committee:</p> <p>Colin Maxwell and Nick Moufarrige have been duly appointed to represent Queanbeyan Business Council on this Committee.</p> | <p>CM, NM</p> |

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| | <p>b. Council working groups:</p> <ul style="list-style-type: none"> Executive Members to have opportunity to be part of QBC Working Groups for external meetings such as Meeting with QCC 11 May. | All |
| 9 | <p>Christmas Decorations</p> <ul style="list-style-type: none"> To be addressed by CBD Lift representatives | CM/NM |
| 10 | <p>Membership Certificates</p> <ul style="list-style-type: none"> To be addressed by Group 2 | Group 2 |
| 12 | <p>General Business</p> <ul style="list-style-type: none"> Membership – Noted that retail businesses had so far shown little interest in joining. Agreed that current membership should first be consolidated. An information pack could then be collated to sell membership benefits to retailers. | GW |
| 13 | <p>Meeting Closure</p> <ul style="list-style-type: none"> Meeting declared closed at 2.06 pm Next meeting - General Meeting Tue 10th May, at Qbn Golf Club 4 pm. | All |

Distribution:

1. QBC Executive.
2. Copies to Mayor and General Manager QCC as agreed.
3. Copy to The Hon Gary Nairn MP, Joint Patron and Member for Eden Monaro
4. Copy to Steve Whan MP, Joint Patron and Member for Monaro

Annexes: Nil