



EXECUTIVE MEETING 2
Monday 8th March 2005

venue: Board room, Queanbeyan Leagues Club

Time: 12:35 – 2:09 pm

Attendees:

Ian McNamee, President (Chair)	Trudy Taylor, Promotions Offr (TT)	Nick Moufarrige (NM)
Bill Baker, Vice Pres (BB)	Frank Bresnik (FB)	Loyd Perin (LP)
Hugh Percy, Vice Pres (HP)	Jan Browne (JB)	Stan Waldren (SW)
Jeremy Wyatt, Vice Pres (JW)	Graeme Camage (CG)	
Graham Wise, Treasurer (GW)	Steve Jamieson (SJ)	
Craig Harris, Secretary (CH)	Col Maxwell (CM)	

Apologies:

Maurice McCormack, Delegate ARCI&I	Matthew Mason-Cox	Daryl Evans
Ross Barrett	Simon Mitchell-Taverner	Rod Studholme

Minutes:

Item	Outcome	Action
1	<p>Minutes Previous Meeting (Exec 1, 8 Feb 05)</p> <ul style="list-style-type: none"> • Moved SJ, seconded BB that minutes of Exec 1 were a true and accurate record. • Agreed. 	
2	<p>Matters Arising from Previous Minutes</p> <p>A. <i>Exec 1 item 3:</i> Treasurer omitted from signatory list – Amendment made in final minutes.</p> <p>B. <u>Industrial Land:</u></p> <ul style="list-style-type: none"> i. FB has met with QCC (David Carswell), who will provide maps identifying three options; Region land, Infill of current land, New Qbyn land. ii. LP tabled a Village Building Company document, providing industrial land comment on Council's "Eyes on the Horizon". To be reviewed, for discussion at Exec 3. <p>C. <u>Edwin Land Parkway Direct Approach to Council:</u></p> <ul style="list-style-type: none"> i. Earlier advice given by HP is that ELP stage 1 Stringybark Dr to Cooma Rd is ready to commence with land acquisition, design and approvals completed. As funding being the unresolved issue. ii. CH – Noted that: <ul style="list-style-type: none"> • It was understood that funding promises had previously been made at varying levels of government to have this road built. 	<p>NFA</p> <p>FB</p> <p>All, by Exec3</p>

5	<p>GST Registration</p> <p>A. Treas recommended that the QBC register for GST, noting that most members would be registered.</p> <p>B. BB noted that the incorporation application allowed for GST registration.</p> <p>C. It was Agreed:</p> <ul style="list-style-type: none"> i. QBC will register for GST. ii. Memberships paid to date will have their payments declared inclusive of GST. iii. New memberships to be paid at levels at agreed Exec 1 plus GST. iv. iii. Generally, invoice to be sent out once application for membership approved. 	<p>GW/BB GW</p> <p>GW</p> <p>GW</p>
6	<p>Sub Committee Reports</p> <p>A. <u>Group 1:</u></p> <ul style="list-style-type: none"> i. Water: <ul style="list-style-type: none"> • President reported advice from Mr Whan that: <ul style="list-style-type: none"> ○ Draft agreement written & with NSW govt, but not sighted by Ministers Knowles or Beamer. ○ Rather than take QBC mbrs to Min Knowles Mr Whan undertook to have Minister Beamer visit Qbyn to discuss water. ○ President requested a copy of the draft agreement. • CH tabled a draft submission to the Future Water Options Study. Agreed submission to be sent. ii. Residential Land: - Nil discussion (related to water issue). iii. Industrial Land: refer item 2B iv. Ring Road: <ul style="list-style-type: none"> • LP advised no response to letter, and he would speak to ACT to make QBC an addressee to Lanyon Dr agenda. <p>B. <u>Group 2:</u></p> <ul style="list-style-type: none"> i. CBD Masterplan: refer QCC letter at Annex B. ii. Car Parking: Nil discussion iii. Cultural Centre: <ul style="list-style-type: none"> • Refer QCC letter at Annex B and item 2D(v) – BB to respond. iv. Showground: Nil discussion. <p>C. <u>Group 3:</u></p> <ul style="list-style-type: none"> i. HQJOC: Mr Ross McDairmid & Mr Jack Plenty will present to the QBC on 10 May. ii. Aust Tech College: Canb Regional Chamber of Commerce has sought exclusivity in any proposal. Offer declined. iii. Regional Voice: Nil discussion. iv. Future Meetings: Refer item 11. 	<p>Chair</p> <p>Chair</p> <p>Chair</p> <p>LP</p> <p>BB</p>

7	<p>Sub-Committee Groups</p> <p>Number of groups agreed to be reduced to 2, with responsibilities of:</p> <p><u>Group 1:</u> (comprising extant Gp 1 mbrs)</p> <ul style="list-style-type: none"> • Water • Supply of residential, commercial & industrial land • State office block location • Road Systems • Defence HQJOC <p><u>Group 2</u> (Comprising extent Gp 2 + former Gp 3 mbrs)</p> <ul style="list-style-type: none"> • Australian Technical College • Show Grounds • Cultural Centre • Tourism • Membership • Agenda – 10 May QBC meeting. 	
8	<p>Continuity of Facilitation</p> <ul style="list-style-type: none"> • An application had been received for the position of Membership Director. • Noted that duties would also involve administrative support, concern was expressed over the proposed cost involved in the application. • BW proposed that the BEC may be a better avenue to obtain support, rather than QBC employ a person direct. • It was Agreed: <ul style="list-style-type: none"> ○ BEC to submit a proposal to provide (prior to Exec 3): <ul style="list-style-type: none"> • Administrative and bookkeeping support. • Membership recruitment and management. • QBC reception (initial point of contact). 	SJ
9	<p>QBN FM</p> <p>Offer received of a slot 0745 every 2nd Tuesday.</p> <ul style="list-style-type: none"> • It was Agreed: <ul style="list-style-type: none"> ○ To be rotated between the President and Vice Presidents. ○ President would fill in for JW during his pending absence. 	President & Vice Presidents
10	<p>CBD Lift Committee</p> <p>Offer of QBC membership, with Lift Committee meeting 3rd Monday each month at 4:30pm – hosted by Council.</p> <ul style="list-style-type: none"> • It was Agreed: <ul style="list-style-type: none"> ○ Col Maxwell & Nick Moufarrige would represent the QBC. ○ QBC representatives to raise the issue of the entrance to Queanbeyan. ○ CBD vision – refer item 12B. 	CM / NM

11	<p>Format Future Meetings</p> <p>Issue of phone-in's and proxies discussed.</p> <ul style="list-style-type: none"> • It was Agreed: <ul style="list-style-type: none"> ○ An exec member can sent a proxy if unable to attend an meeting. ○ Use of phone-ins to be done only on an as required basis, such as if the absent member is personally required to speak to the exec. 	All
12	<p>General Business</p> <p>A. <u>Distribution of Minutes:</u> Currently Mayor and Mayor's PA are addressees for Exec minutes.</p> <ul style="list-style-type: none"> • It was Agreed: <ul style="list-style-type: none"> ○ Minutes would not be circulated to those outside QBC. ○ Sec to develop a monthly/bi-monthly brief to be distributed to Council, ACT, Patrons, and other relevant agencies. <p>B. <u>Vision for CBD:</u> The need for a CBD vision to drive development had been discussed at item 2D(ii).</p> <ul style="list-style-type: none"> • It was Agreed: <ul style="list-style-type: none"> ○ CBD vision to be placed on agenda Exec 3. ○ CBD vision to be raised by Lift Committee representatives. <p>C. <u>Bulky Goods Facility - Fyshwick:</u> The chair noted that; Mr Whan supports the proposal, Council have requested an extension of the consideration period, ACT's view is that the auction will proceed as planned. A public meeting is planned to be held 23 Mar, 7:30pm.</p> <ul style="list-style-type: none"> • It was Agreed: <ul style="list-style-type: none"> ○ QBC to send a representative to the public meeting, whose presence the meeting chair should acknowledge. ○ FB offered to attend. <p>D. <u>Membership & Letterhead:</u> Chair stressed the need for exec to follow up prospective members via a personal letter. HP presented the proposed letterhead. HP proposed Actew & Transact as prospective members.</p> <ul style="list-style-type: none"> • It was Agreed: <ul style="list-style-type: none"> ○ Vice Presidents to send letter & application form to prospective members. ○ HP to make adjustments to letterhead, including incorporation of phone details (02-62997617). ○ HP to discuss membership with Actew & Transact. <p>E. <u>Council Working Groups:</u> QBC had advised Council of a wish to attend their working groups on Roads & State Office Block.</p> <ul style="list-style-type: none"> • It was Agreed: <ul style="list-style-type: none"> ○ Representatives would attend the working groups, with the intent of active participation so as to achieve the best overall result for Queanbeyan business. 	<p>Sec</p> <p>Sec HM / NM</p> <p>FB</p> <p>Vice Presidents HP HP</p>

	<ul style="list-style-type: none"> ○ To be an agenda item at Exec 3. 	Sec
13	<p>Meeting Closure</p> <ul style="list-style-type: none"> • Meeting declared closed at 2:09pm • Next meeting Tue 12th April, at Qbyn Leagues Board Rm at 12:30pm. 	All

Distribution:

1. QBC Executive.

Annexes:

- A. Statement of Accounts, 8th March 2005.
- B. GQCC letter, *Queanbeyan CBD*, dated 24 Feb 05.