



## DRAFT MINUTES

### QUEANBEYAN BUSINESS COUNCIL EXECUTIVE MEETING

#### QUEANBEYAN LEAGUES CLUB

TUESDAY, 22<sup>ND</sup> JANUARY 2008 at 12.30 pm

**Present:** Ian McNamee, Bill Baker, Jan Browne, Peter Newham, Jeremy Wyatt, Steve Jamieson, Simon Mitchell-Taverner.

**Also in Attendance:** Helena Newman, Capital Region BEC, Margaret Nicholls, QCC, Genevieve Gannon, Queanbeyan Chronicle.

1. **Apologies:** Ross Barrett, Nick Moufarrige, Graham Wise, Paul Walshe, Colin Maxwell, Jeremy Wyatt, Craig Harris, Glenda Snoxall, Rod Studholme, Loyd Perin, Maurice McCormack, Daryl Evans.

2. **Adoption of Minutes and matters arising from Executive Meeting 27 November 2007 – SMT/BB**

**Matters Arising –**

**Item 11a. Sydney and Canberra Caravan and Camping Shows** – resolved by sub Committee that we not be involved.

**Item 11b. Sports Advisory Committee** – All weather sports complex to be included in discussions with new member for Eden-Monaro

**Item 11d. Country Week** – Queanbeyan City Council resolved at its meeting of 28 November 2007 not to attend.

3. **Treasurer's Report :**

**Tabled** by Simon Mitchell-Taverner on behalf of Treasurer – Detailed copy attached to original minutes and available from Treasurer. Summary as follows:

• <b>Reconciled Bank Balance at 31 Dec 2007 -</b>	\$105,592*
• <b>Balance Sheet</b>	
Total Equity at 31 December 2007 –	\$150,455
(incl accrued debtors and GST liability)	
• <b>Profit &amp; Loss:</b>	
Surplus for Dec 2007 -	\$( 5,891.74)
YTD	\$ 28,159.56

## **Treasurer's Report Accepted SMT/PN**

\*The sum of \$30,000 has since been invested at a rate of 7.25% to add to the original term deposit, which matured on 17 January 2008 with a closing balance of \$53,960.

### **4. Correspondence**

#### **Inwards:**

- 7 December – QBN FM – response to our letter of 1 October. Original had been delivered but misplaced.
- 10 December – Canberra Investment Corp – Invite to Googong Masterplan public exhibition.
- 2 January – NSW Planning Acknowledgement of our submission to the Sydney Canberra Corridor Strategy.
- 15 January – 40 Plus Life Clubs, Diane Percy - Introduction
- 15 January – CR-ACC, Marion Donaldson – Invite to Meeting of 4 February
- 16 January – Hon. Dr. Mike Kelly AM MP – confirming Meeting of 24 January and acceptance to be Patron.
- 16 January - Bendigo Bank, Ray Chappell – Public Meeting at Jerrabomberra 21 February 7 pm.
- 21 January – David Carswell QCC re Heritage Week

#### **Outwards:**

- 29 November – Hon. Dr. Mike Kelly AM MP – requesting meeting Patronage
- 29 November - Hon Gary Nairn – Thanking him for his contribution and offering good wishes.
- 29 November and 15 January – General Manager QCC - follow ups to our letter of 8 October addressing parking in the CBD.
- 14 December – NSW Planning – QBC submission to Sydney Canberra Corridor Strategy

### **Accepted SMT/BB**

**Additional Member Application:** St Johns Ambulance (non profit)

### **Accepted SMT/BB**

#### **Arising from Correspondence:**

Bendigo Bank be welcomed and invited to join.

### **ACTION: SMT**

## 6. Report from President and Vice President:

### a. Meetings with QCC re Development Corporation -

President Ian McNamee advised that Queanbeyan City Council had deferred any decision from its meeting of 16 January pending a workshop to be held with QBC and BEC on Thursday, 31 January at 5.30 pm. Councilors had reportedly been concerned about independence and declaration issues and also issues surrounding the new body developing its own code of conduct.

Margaret Nicholls advised she had been asked to look at a Limited by Guarantee or Incorporation option.

Ian McNamee had referred a draft suggestion to Mayor and General Manager and for further discussion at this Meeting as follows:

**OVERVIEW:** *It appears all interested parties are in favour of the formation of a Development Board, however not yet sure of the ideal structure. It is important that the structure is resolved as quickly as possible, as there are many issues that the proposed Development Board needs to address as a matter of priority on behalf of Queanbeyan.*

*Three options for consideration:*

- 1. A committee of Council as presented at the 16 January 2008 Council Meeting.*
- 2. A committee formed by Queanbeyan Business Council with representation balance as proposed in (1) above.*
- 3. An incorporated body with the same Membership balance.*

**Proposal** – *An interim board be formed within two months with representative from QCC, QBC and BEC along the lines of the Council/private sector committee established by Simon Mitchell-Taverner to develop Council's earlier strategy documents 'Eyes on the Horizon' and 'Beyond the Horizon'. These committees were not formal Committees of Council and were wound up on completion of the projects with Certificates of Appreciation being presented to participants.*

*This 'interim board' could consider the above options and make recommendation to their respective stakeholders. In addition, this 'interim board' could identify priority items to be addressed by the proposed Development Board once established.*

*In considering the above proposal, it is recognised that many City Councillors, QBC and BEC personnel have*

*existing strong contacts with Canberra bodies sharing common concerns over cross border issues. These contacts could, during the interim period, greatly assist in the understanding of these issues permitting the new Development Board to start on the front foot.*

**Resolved:** That the Meeting endorse the suggestion as above, in particular the concept of an 'Interim Board', subject to minor modifications to wording, and that this be submitted to the Workshop with Council on 31 January.

**ACTION: IMcN/ BB/ SMT**

- b. Car Parking Issues** - No written response has yet been received to our letters requesting a review of CBD parking sent to QCC General Manager dated 1 October. This has been followed up by Media releases and QA column on 16 November plus follow-up letters to QCC.

- 7. Report from Development Industrial Committee Meeting 15** - Minutes have been previously distributed to all sub committee and Executive Members and will be posted to QBC web site. Ian McNamee elaborated on the issues, the bulk of which dealt with Item 6 a above, but also discussed issues for the upcoming Meeting with Dr. Mike Kelly, Annual General Meeting and position regarding the Local Settlement Strategy.

**Resolved** the report be accepted **IMcN/SMT**

- 8. Report from Retail Tourism Committee Meeting 16 Jan** - Minutes have been distributed to all sub committee and Executive Members and will be posted to QBC web site. Bill Baker elaborated on the issues, the bulk of which dealt with Item 6 a above and also included discussion regarding the Queanbeyan Tourist brochure being developed by Canberra Times, decision to produce new T-Shirts and souvenirs, decision not to proceed with Sydney and Brisbane Caravan & Camping Shows, lack of storage space for VIC brochures and offer to assist QCC to improve its web site as a promotional tool for the City.

**Resolved** the report be accepted **IMcN/BB**

- 9. Meeting with Member for Eden-Monaro Hon. Dr. Mike Kelly AM MP** – Originally Thursday, 24 January. Dr. Kelly has requested this be re-scheduled for Tuesday, 29 January at 1 pm.

**Resolved** that revised date be accepted.

**ACTION: SMT**

**10. QBC Student Sponsorships** – Further action will take place after Schools return

**ACTION SMT**

**11. General Business:**

- a. **Annual General Meeting:** Notices and advertising sent out. Ian McNamee spoke of the hard work undertaken by several Committee members on a purely voluntary basis. Treasurer Graham Wise's contribution has saved significant accounting and book-keeping fees in his work as Treasurer.
- b. **Parking in the CBD:** Ian McNamee advised he had been approached by WIN TV for an interview regarding parking in the Showground. This highlighted the lack of parking – including Caravan parking and visitor parking generally in the CBD. It was noted that a parking re-design is currently occurring in the Lowe Street car park. It is unknown if this will remove the existing availability of caravan parking in this location. Margaret Nicholls advised that the re-design had been on public exhibition, however Members were unaware of this.
- c. **Late Night Shopping:** Peter Newham alerted members to the current debate in ACT concerning changing Friday late night shopping to Thursday, and also concerning Boxing Day opening. Queanbeyan has historically had Thursday late night shopping in line with other NSW Centres. Agreed by all present that separate late night shopping is good for both Queanbeyan and ACT with the preference that this be maintained.

**Chairman thanked Queanbeyan Leagues Club for providing meeting venue and catering.**

**Next Meeting – Annual General Meeting - Tuesday, 26 February 2008 at 4 pm – Queanbeyan Golf Club.**

**Meeting closed 1.50 pm.**