



DRAFT MINUTES
QUEANBEYAN BUSINESS COUNCIL EXECUTIVE MEETING
QUEANBEYAN LEAGUES CLUB

TUESDAY, 24TH JULY 2007 at 12.30 pm

Present: Bill Baker (Chair), Graham Wise, Ross Barrett, Colin Maxwell, Leanne Brewer, Maurice McCormack, Rod Studholme, Craig Harris, Daryl Evans, Simon Mitchell-Taverner, Ian McGinn.

Also in Attendance: Margaret Nicholls, Economic Development Officer, Queanbeyan City Council, Helena Newman, Capital Region BEC, Sandra Bryce, Queanbeyan VIC.

1. **Apologies:** Ian McNamee, Jeremy Wyatt, Jan Browne, Nick Moufarrige, Peter Newham, Steve Jamieson, Ken Ineson, Paul Walshe, Loyd Perin, Andrew Herring, Kathy Howard.

2. **Adoption of Minutes and matters arising from Executive meeting 26 June 2007 – CM/GW**
Matters Arising –
Item 5 – Email Received from Peter Newham advising he is in contact with Tigers Club.

3. **Election of Vice President:** Only one nomination being received, Rod Studholme was unanimously elected as a Vice President to replace Kim Beaumont who resigned at the previous meeting.

4. **Welcome:** Chair welcomed new Economic Development Officer for Queanbeyan Council, Mrs. Margaret Nicholls. Mrs Nicholls has been nominated by Queanbeyan City Council as Council's representative for QBC, and will attend meetings as an observer. Mrs. Nicholls has come from Western Australia where she held the position of Economic and Community Development Manager for Geraldton City Council.

Mrs. Nicholls has been in the position for 3 weeks and is approaching the position on two fronts – strategic planning and hands on (face to face). Mrs. Nicholls holds a Bachelor of Business and Post Graduate Diploma in Regional Development. She is currently completing her Masters.

5. Treasurer's Report :

Tabled by Treasurer – Detailed copy attached to original minutes and available from Treasurer. Summary as follows:

- **Reconciled Bank Balance at 30 June 2007** - \$91,705.96

- **Balance Sheet**

Total Equity at 30 June 2007 –	\$120,381.38
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- **Profit & Loss (consolidated):**

VIC Surplus 2006/2007 Financial Year -	\$29,915.60
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QBC Surplus 2006/2007 Financial Year-	\$23,658.20
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Treasurer tabled draft end of year report subject to annual audit.

Treasurer's Report Accepted GW/MMcC

6. Correspondence

Inwards:

- 03 July – Mr. David Carswell, Queanbeyan City Council – advising the appointment of Mrs. Margaret Nicholls as Economic Development Officer
- 19 July – Mr. Garry Lane, South East Regional Academy of Sport – Application for not-for-profit membership of QBC
- 13 July – Ken Ineson, Village Building Company – response to Airport ANEF.

Outwards:

- 19 July – Email to Ernie Nicholls, Canberra Times – errors in final copy of Queanbeyan supplement
- 19 July – Mr. David Carswell, Queanbeyan City Council – acknowledging the appointment of Mrs. Margaret Nicholls as Economic Development Office

Arising from Correspondence:

1. **Moved** SMT seconded CM that South East Regional Academy of Sport's Application for not-for-profit membership of QBC be accepted.
2. **Email from Mr. Ken Ineson** – Chair advised that written submissions to the Canberra Airport Practical Ultimate Capacity ANEF were to close tomorrow, Wednesday, 25 July. He tabled draft submission for consideration. This draft submission, in essence, supported development at Canberra Airport on the grounds it was beneficial to business growth in Queanbeyan, but seeking clarification of the data on which the ANEF (which would sterilise much of Queanbeyan's future development land) is based.

ACTIONS:

- a. Bill Baker to circulate revised draft to Executive Members for final comment by CoB today (Tuesday, 24 July).
- b. Consideration be given to inviting Canberra Airport or DoTaRS and/or other stakeholders as guest speaker/s at next Quarterly General Meeting.

Correspondence Report accepted SMT/CM

7. Report from Chairman – Vice President Bill Baker:

- a. **Awards/Scholarships/Training Assistance:** Bill reported on the **Construction Industry Training Awards** (Canberra & Region) and raised the suggestion of a potential QBC Award in the next round. Discussion included other opportunities based upon a suggested budget of \$3,000, sufficient for up to three separate initiatives. These Included:
 - **Australian Technical College proposed for Bayldon Road starting in 2008.**
 - **NSW Technical College proposed on Queanbeyan High School site.**
 - **QCC student scholarships as previously discussed.**
 - **Assistance with tools or text books for students.**

ACTION: All Executive Members consider opportunities for QBC involvement in Awards/scholarships and/or training assistance for discussion and decision at next Executive Meeting.

- b. **CBD LIFT Committee** – currently attended by Col Maxwell and Nick Moufarrige as members and Bill Baker and Ian McGinn as observers. Discussion was held regarding the effectiveness of the Committee and its outcomes. Bill Baker expressed interest in becoming a member of CBD LIFT Committee in addition to Col Maxwell and Nick Moufarrige.

Resolved CH/RB that a letter be sent to Queanbeyan City Council expressing concern at the structure of CBD LIFT Committee and requesting a review.

ACTION: SMT/BB

- c. **HQJOC** – Bill Baker will attend the next update meeting Thursday, 26 July.

8. Canberra Times Queanbeyan supplement review –

Bill Baker thanked Ian McNamee, Rod Studholme and Simon Mitchell-Taverner for their contribution to the preliminary proof reading. Despite errors that occurred in the final publication, it was agreed that the Supplement was very good overall with Members

reporting referrals as a result. Ernie Nicholls has requested Simon Mitchell-Taverner arrange a de-briefing with QBC Members.

ACTION: SMT to make appointment for Thursday, 2 August and invite Executive members.

9. Executive Officer Report:

Report presented by Executive Officer and is an attachment to these Minutes, having been previously distributed.

Ian has since delivered 3,500 copies of the Queanbeyan supplement, which have been warmly received. He described the Kings Highway Grant, in which he assisted Braidwood Tourism, as the second largest Grant in this round of the Federal program.

ACTION from Report: **Ian McGinn** to draft letter to Queanbeyan City Council congratulating it on its Budget surplus and seeking information as to the intended use of this surplus.

9. General Business:

- a. **Canberra Avenue road surface:** Rod Studholme commented on the rapid deterioration of the road surface on the eastern side of HMAS Harman within the ACT.

ACTION: Rod Studholme to raise the issue with ACT authorities.

- b. **Business/Economic Development Agencies:** Ross Barrett noted that, with the existence of QBC, BEC, Council's Economic Development position and talk of a Development Council, care must be taken to ensure that there is no overlap of activities.

- c. **Next Quarterly General Meeting – 25 September 2007, 4 pm.** Venue to be advised. Guest speaker suggestions were raised in 'Arising from Correspondence' (Item 2b) including a Canberra Airport representative. New member South East Region Academy of Sport has requested a 15 minute opportunity.

Chairman thanked Queanbeyan Leagues Club for providing meeting venue and catering.

Next Executive Meeting – Tuesday, 28 August 2007 at 12.30 pm. Venue to be advised.

Next Quarterly General Meeting – Tuesday, 25 September 2007 at 4 pm. Venue to be advised

Meeting closed 2.00 pm.